

CHISELDON PARISH COUNCIL



You are summoned to the January 2025 PARISH COUNCIL MEETING.

AGENDA

on Monday 13th January 2025 at 7.30pm at Recreation Hall, off Norris Close, Chiseldon.

Disabilities are not always visible. Please let a member of the council know if we can assist you. We ask all those attending our meetings to speak clearly, slowly and address the room so that those with communication difficulties are able to hear you.

Public recess - *to receive questions and comments from the public on Council related matters. Members of the public are allowed to address the Chairman for 3 minutes. No decisions will be taken at this meeting. Discussion will only take place when a subject raised is within an agenda item. Maximum 10 minutes*

1. List attendances and vote on approval of apologies for absence

(Absences without apologies to be noted separately)

2. To vote on co-option of a total of 3 candidates for Parish Cllr. (if any candidates are in attendance). No candidates

3. Vote on any declarations of interests - and vote on any dispensations requested.

4. Approval of minutes – Full Council meeting 9th December 2024.

5. Action Points from last meeting.

6. Community safety, including Police report.

7. Ward Cllr reports.

8. To vote on declaring Cllr James Whitehead no longer a Chiseldon Parish Councillor by virtue of non-attendance with no apologies to any council meetings in the last 6 months.

9. To approve the following policies: (See MS Teams for the policies)

- **Dignity at work policy from SLCC. New policy**
- **Grievance policy**
- **Disciplinary policy**
- **Complaints policy**

10. PLANNING. Discuss and vote on S/24/1412 Erection of a steel frame building to house MOT testing facilities.

Bush House Unit 6, Marlborough Road Chiseldon Swindon SN4 0HS

11. Discussion & vote on any additional planning applications received from Swindon Borough Council where a time extension is not approved to hear the item at the next planning meeting. Published on the councils Facebook page and on the councils website.

12. RECREATION HALL. To discuss and vote on the future of the hall with regards to repair work costs, and other expenditure vs income. [See additional information.](#)

13. Swindon Borough Council devolvment plans. Discuss and vote on the view of CPC to these plans. [See additional information.](#)

14. FINANCE. Approval of Bank Reconciliations from November. (as required in Financial Regulations) [See additional information.](#) To ensure that the bank statement and the finance system figures are the same.

15. FINANCE – Review & approval of December 2024 finance figures-loaded onto MS Teams in "Teams/Chiseldon Parish Council/Files" January 25 finance figures to date loaded into MS Teams for information
Cllrs to check that expenditure looks correct, VAT allocation is correct, and the cost centre that transactions are posted to, look relevant. Please raise any concerns.

16. FINANCE. To vote on Cllr Jo Stevens being an authorised signatory on the councils CCLA Public Sector Deposit fund. To also re-approve the existing signatories – Cllr Ian Kearsley, Cllr Chris Rawlings, Cllr Jon Jackson, The Clerk Clair Wilkinson, and the RFO Nina Hempstock.

17. COMMITTEE REPORTS: Brief reports only please due to time constraints.

NEW - Finance Committee Chairman to report back to Full Council with the results of the review of the budget vs expenditure report from the last Finance meeting. Items of significant under or overspend to be raised. Not needed at Jan 25 Full Council meeting.

General finance report – Cllr Woodhams chaired the meeting. No longer a Cllr.

EGPA report - Cllr Rawlings

Planning, Highways and Transport report – No Dec meeting.

Risk Assessment report from Clerk. [See additional information](#)

Correspondence feedback for Cllrs – if available, loaded onto MS Teams.

18. Items for next agenda. (Cannot be discussed and/or voted on at this meeting)

The next Full Council meeting will be on **Monday 10th February 2025 7.30pm.** The Recreation Hall, Off Norris Close, Chiseldon.

Contact details Mrs Clair Wilkinson, Clerk.

clerk@chiseldon-pc.gov.uk Tel 01793 740744

Signed by Clerk: C Wilkinson. Dated:07.01.2025

Clair Wilkinson

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Legislation to allow the council to vote and/or act:

Item 12. Rec Hall. Maintaining parish property - LGA 1892 s.8 (1)(i)

The public should request a copy of additional materials for agenda items, directly to the clerk at clerk@chiseldon-pc.gov.uk. This does not include items marked as confidential.

Chiseldon Parish Council under law, has a duty to conserve biodiversity under the Natural Environment and Rural Communities Act 2006 and consider the impact of their decisions under the Crime and Disorder Act 1998 Section 17.

Councillors will review their decisions when required, with these acts in mind, and they will be minuted accordingly. For more details see our "Biodiversity Duty" and Crime and Disorder" policy which are on our website www.chiseldon-pc.gov.uk