

# CHISELDON PARISH COUNCIL



**You are summoned to the February 2025 PARISH COUNCIL MEETING.**

## **AGENDA**

**on Monday 10<sup>th</sup> February 2025 at 7.30pm at Recreation Hall, off Norris Close, Chiseldon.**

Disabilities are not always visible. Please let a member of the council know if we can assist you. We ask all those attending our meetings to speak clearly, slowly and address the room so that those with communication difficulties are able to hear you.

**Public recess** - *to receive questions and comments from the public on Council related matters. Members of the public are allowed to address the Chairman for 3 minutes. No decisions will be taken at this meeting. Discussion will only take place when a subject raised is within an agenda item. Maximum 10 minutes*

**1. List attendances and vote on approval of apologies for absence**

(Absences without apologies to be noted separately)

**2. To vote on co-option of a total of 4 candidates for Parish Cllr. (if any candidates are in attendance). No candidates**

**3. Vote on any declarations of interests - and vote on any dispensations requested.**

**4. Approval of minutes – Full Council meeting 9<sup>th</sup> December 2024. To note the Jan 25 meeting was inquorate.**

**5. Action Points from last meeting.**

**6. Community safety, including Police report.**

**7. Ward Cllr reports.**

**8. To vote on declaring Cllr James Whitehead no longer a Chiseldon Parish Councillor by virtue of non-attendance with no apologies to any council meetings in the last 6 months.**

**9. To approve the following policies: (See MS Teams for the policies)**

- **Dignity at work policy from SLCC. New policy**
- **Grievance policy**
- **Disciplinary policy**
- **Complaints policy**

**10. To consider and vote on re-registering the Calley Arms Hodson and the Patriots Arms Chiseldon as Assets of Community Value. [See additional information.](#)**

**11. Discussion & vote on any additional planning applications received from Swindon Borough Council where a time extension is not approved to hear the**

**item at the next planning meeting.** Published on the councils Facebook page and on the councils website.

**12. RECREATION HALL. To discuss and vote on the future of the hall with regards to repair work costs, and other expenditure vs income.** See [additional information](#). Important note – someone has expressed an interest in hall hire Mon to Thurs weekly for a nursery setting.

**13. Swindon Borough Council devolvement plans. Discuss and vote on the view of CPC to these plans.** See [additional information](#).

**14. FINANCE. Approval of Bank Reconciliations from November and December.** (as required in Financial Regulations) See [additional information](#). To ensure that the bank statement and the finance system figures are the same.

**15. FINANCE – Review & approval of December 2024 & Jan 25 finance figures. To also re-approve the Nov 24 finance figures which were updated.** loaded onto MS Teams in “Teams/Chiseldon Parish Council/Files” Feb 25 finance figures to date loaded into MS Teams for information  
Cllrs to check that expenditure looks correct, VAT allocation is correct, and the cost centre that transactions are posted to, look relevant. Please raise any concerns.

**16. FINANCE. To vote on Cllr Jo Stevens being an authorised signatory on the councils CCLA Public Sector Deposit fund. To also re-approve the existing signatories – Cllr Ian Kearsy, Cllr Chris Rawlings, Cllr Jon Jackson, The Clerk Clair Wilkinson, and the RFO Nina Hempstock.**

**17. 6 monthly review of the councils website** [www.chiseldon-pc.gov.uk](http://www.chiseldon-pc.gov.uk)

**18. COMMITTEE REPORTS:** Brief reports only please due to time constraints.

**NEW - Finance Committee Chairman to report back to Full Council with the results of the review of the budget vs expenditure report from the last Finance meeting. Items of significant under or overspend to be raised.** Not needed at Jan 25 or Feb 25 Full Council meeting.

**General finance report – Cllr Kearsy**

**EGPA report - Cllr Rawlings**

**Planning, Highways and Transport report – Cllr Jefferies**

**Risk Assessment report from Clerk.** See [additional information](#)

**Correspondence feedback for Cllrs –** if available, loaded onto MS Teams.

**19. Items for next agenda.** (Cannot be discussed and/or voted on at this meeting)

The next Full Council meeting will be on **Monday 10<sup>th</sup> March 2025 7.30pm.** The Recreation Hall, Off Norris Close, Chiseldon.

Contact details Mrs Clair Wilkinson, Clerk.

[clerk@chiseldon-pc.gov.uk](mailto:clerk@chiseldon-pc.gov.uk) Tel 01793 740744

Signed by Clerk: C Wilkinson. Dated:06.02.2025

*Clair Wilkinson*

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### **Legislation to allow the council to vote and/or act:**

Item 12. Rec Hall. Maintaining parish property - LGA 1892 s.8 (1)(i)

The public should request a copy of additional materials for agenda items, directly to the clerk at [clerk@chiseldon-pc.gov.uk](mailto:clerk@chiseldon-pc.gov.uk). This does not include items marked as confidential.

Chiseldon Parish Council under law, has a duty to conserve biodiversity under the Natural Environment and Rural Communities Act 2006 and consider the impact of their decisions under the Crime and Disorder Act 1998 Section 17.

Councillors will review their decisions when required, with these acts in mind, and they will be minuted accordingly. For more details see our "Biodiversity Duty" and Crime and Disorder" policy which are on our website [www.chiseldon-pc.gov.uk](http://www.chiseldon-pc.gov.uk)