

CHISELDON PARISH COUNCIL



You are summoned to the October 2024 PARISH COUNCIL MEETING.

AGENDA

on Monday 14th October 2024 at 7.30pm at Recreation Hall, off Norris Close, Chiseldon.

Public recess - *to receive questions and comments from the public on Council related matters. Members of the public are allowed to address the Chairman for 3 minutes. No decisions will be taken at this meeting. Discussion will only take place when a subject raised is within an agenda item. Maximum 10 minutes*

1. List attendances and vote on approval of apologies for absence

(Absences without apologies to be noted separately)

2. To vote on co-option of a total of 2 candidates for Parish Cllr. (if any candidates are in attendance). No candidates

3. Vote on any declarations of interests - and vote on any dispensations requested.

4. Approval of minutes – Full Council meeting 9th September 2024.

5. Action Points from last meeting.

6. Community safety, including Police report.

7. Ward Cllr reports.

8. Approval of updated Financial Regulations. [See additional information](#)

9. Approval of policies:

- Health and Safety policy. [See additional information](#)
- Tender process for contracts and procurement. [See additional information](#)

10. PLANNING. Discussion and vote on whether to provide further comments to Wiltshire Council planning applications PL/2023/09142 Land at J16 M4. New Motorway rest area. [See additional information](#)

11. PLANNING. Discussion & vote on any additional planning applications received from Swindon Borough Council where a time extension is not approved to hear the item at the next planning meeting. Published on the councils Facebook page and on the councils website.

12. FINANCE. Approval of Bank Reconciliations from August. (as required in Financial Regulations) [See additional information](#)

13. FINANCE. To consider increasing the Lloyds corporate account limit to £3,000.00, to allow for timing issues between the statement cut off (2nd of

the month) and the direct debit being paid (16th of the month). [See additional information](#)

14. Discussion & vote on any response to the SBC Street Trading consultation. [See additional information](#)

15. COMMITTEE REPORTS: Brief reports only please due to time constraints.

Finance – Review & approval of September 2024 finance figures-loaded onto MS Teams in "Teams/Chiseldon Parish Council/Files" October 24 finance figures to date loaded into MS Teams for information.

Finance report – No meeting.

EGPA report from Cllr Woodham who chaired the September meeting.

Planning, Highways and Transport report – Cllr Jefferies

Risk Assessment report from Clerk. [See additional information](#)

Correspondence feedback for Cllrs – if available, loaded onto MS Teams.

16. Items for next agenda. (Cannot be discussed and/or voted on at this meeting)

The next Full Council meeting will be on **Monday 11th November 2024 7.30pm.**
The Recreation Hall, Off Norris Close, Chiseldon.

Contact details Mrs Clair Wilkinson, Clerk.
clerk@chiseldon-pc.gov.uk Tel 01793 740744

Signed by Clerk: C Wilkinson. Dated:08.10.2024

Clair Wilkinson

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Legislation to allow the council to vote and/or act:

None

The public should request a copy of additional materials for agenda items, directly to the clerk at clerk@chiseldon-pc.gov.uk. This does not include items marked as confidential.

Chiseldon Parish Council under law, has a duty to conserve biodiversity under the Natural Environment and Rural Communities Act 2006 and consider the impact of their decisions under the Crime and Disorder Act 1998 Section 17.

Councillors will review their decisions when required, with these acts in mind, and they will be minuted accordingly. For more details see our "Biodiversity Duty" and Crime and Disorder" policy which will appear on our website www.chiseldon-pc.gov.uk as soon as possible.