

CHISELDON PARISH COUNCIL



You are summoned to the November 2024 PARISH COUNCIL MEETING.

AGENDA

on Monday 11th November 2024 at 7.30pm at Recreation Hall, off Norris Close, Chiseldon.

Disabilities are not always visible. Please let a member of the council know if we can assist you. We ask all those attending our meetings to speak clearly, slowly and address the room so that those with communication difficulties are able to hear you.

Public recess - *to receive questions and comments from the public on Council related matters. Members of the public are allowed to address the Chairman for 3 minutes. No decisions will be taken at this meeting. Discussion will only take place when a subject raised is within an agenda item. Maximum 10 minutes*

1. List attendances and vote on approval of apologies for absence

(Absences without apologies to be noted separately)

2. To vote on co-option of a total of 2 candidates for Parish Cllr. (if any candidates are in attendance). No candidates

3. Vote on any declarations of interests - and vote on any dispensations requested.

4. Approval of minutes – Full Council meeting 14th October 2024.

5. Action Points from last meeting.

6. Community safety, including Police report.

7. Ward Cllr reports.

8. To vote on approving a dispensation for Cllr Ford to not attend any council meetings until Jan 2025 for reasons of work/home commitments.

9. To vote on approving a member of the public sitting at the council table with Cllr Howlett to assist with any communication matters.

10. Approval of policies: Expenses policy and Petitions policy. (existing policies, no changes) [See additional information](#)

11. PLANNING. Discussion & vote on any additional planning applications received from Swindon Borough Council where a time extension is not approved to hear the item at the next planning meeting. Published on the councils Facebook page and on the councils website.

12. FINANCE. Approval of Bank Reconciliations from September. (as required in Financial Regulations) [See additional information](#)

13. FINANCE – Review & approval of October 2024 finance figures-loaded onto MS Teams in “Teams/Chiseldon Parish Council/Files” November 24 finance figures to date loaded into MS Teams for information.

14. COMMITTEE REPORTS: Brief reports only please due to time constraints.

Finance report – Cllr Woodham

EGPA report from Cllr Rawlings

Planning, Highways and Transport report – Cllr Jefferies

Risk Assessment report from Clerk. See additional information

Correspondence feedback for Cllrs – if available, loaded onto MS Teams.

15. Items for next agenda. (Cannot be discussed and/or voted on at this meeting)

The next Full Council meeting will be on **Monday 9th December 2024 7.30pm.** The Recreation Hall, Off Norris Close, Chiseldon.

Contact details Mrs Clair Wilkinson, Clerk.

clerk@chiseldon-pc.gov.uk Tel 01793 740744

Signed by Clerk: C Wilkinson. Dated:04.11.2024

Clair Wilkinson

Please see our privacy policy on www.chiseldon-pc.gov.uk for full details of how we store & manage data.

Legislation to allow the council to vote and/or act:

None

The public should request a copy of additional materials for agenda items, directly to the clerk at clerk@chiseldon-pc.gov.uk. This does not include items marked as confidential.

Chiseldon Parish Council under law, has a duty to conserve biodiversity under the Natural Environment and Rural Communities Act 2006 and consider the impact of their decisions under the Crime and Disorder Act 1998 Section 17.

Councillors will review their decisions when required, with these acts in mind, and they will be minuted accordingly. For more details see our “Biodiversity Duty” and Crime and Disorder” policy which will appear on our website www.chiseldon-pc.gov.uk as soon as possible.