

CHISELDON PARISH COUNCIL



You are summoned to the June 2024 PARISH COUNCIL MEETING.

AGENDA

on Monday 10th June 2024 at 7.30pm at Recreation Hall, off Norris Close, Chiseldon.

Public recess - *to receive questions and comments from the public on Council related matters. Members of the public are allowed to address the Chairman for 3 minutes. No decisions will be taken at this meeting. Discussion will only take place when a subject raised is within an agenda item. Maximum 10 minutes*

- 1. List attendances and vote on approval of apologies for absence**
(Absences without apologies to be noted separately)
- 2. To vote on co-option of 6 candidates for Parish Cllr.** (if any candidates are in attendance). There are none for this meeting.
- 3. Vote on any declarations of interests - and vote on any dispensations requested.**
- 4. Approval of minutes** – Full Council meeting 13th May 2024.
- 5. Action Points from last meeting.**
- 6. Community safety, including Police report.**
- 7. Ward Cllr reports.**
- 8. Discussion and vote if required on any matter relating to the Transition of Services from Swindon Borough Council to Chiseldon PC.**
- 9. FINANCE.** To approve the extra £20 required to cover the scissor lift costs for Rapid Hire, to upgrade the Strouds Hill solar lights.
- 10. FINANCE.** To formally note the comments from the Internal Auditor from the 23/24 final audit and note actions to be taken and RFO's response. [See additional information on MS Teams.](#)
- 11. FINANCE.** To discuss and vote on the final payment to the former grass cutting contractor. To consider whether the full months tasks were completed and whether the full invoice should be paid. [See additional information on MS Teams.](#)
- 12. FINANCE.** To formally note the annual increase in costs from our website provider Sanders Webworks. [See additional information on MS Teams.](#)

13. To review the remaining grass and hedge cutting tenders from the 2023 tender process. To vote on whether to appoint one of them as the grass cutting contractor for the remaining cuts of 2024 and for the following years. As part of this process the council will consider any new quotes that are received. See additional information on MS Teams.

14. Approval of policies: Updates to Standing Orders. Website Accessibility Statement. Policies loaded onto MS Teams.

15. PLANNING. Discussion & vote on any additional planning applications received from Swindon Borough Council where a time extension is not approved to hear the item at the next planning meeting. Published on the councils Facebook page and on the councils website.

16. COMMITTEE REPORTS: Brief reports only please due to time constraints.

Finance – Review & approval of May 2024 finance figures-loaded onto MS Teams in "Teams/Chiseldon Parish Council/Files" June 24 finance figures to date loaded into MS Teams for information.

Finance report – No meeting.

EGPA report from Cllr Rawlings who chaired the May meeting.

Planning, Highways and Transport report – Cllr Jefferies

Risk Assessment report from Clerk. See additional information

Correspondence feedback for Cllrs – if available, loaded onto MS Teams.

17. Items for next agenda. (Cannot be discussed and/or voted on at this meeting)

The next Full Council meeting will be on **Monday 8th July 2024 7.30pm.** The Recreation Hall, Off Norris Close, Chiseldon.

Contact details Mrs Clair Wilkinson, Clerk.

clerk@chiseldon-pc.gov.uk Tel 01793 740744

Signed by Clerk: C Wilkinson. Dated:04.06.2024

Clair Wilkinson

Please see our privacy policy on www.chiseldon-pc.gov.uk for full details of how we store & manage data.

Legislation to allow the council to vote and/or act:

Item 9. Scissor lift costs. LGA 1892 s.8 (1)(i)

Item 12. Website costs. LGA 1972 s.142

Item 13. Grass cutting. HA 1980 s.96

The public should request a copy of additional materials for agenda items, directly to the clerk at clerk@chiseldon-pc.gov.uk. This does not include items marked as confidential.

Chiseldon Parish Council under law, has a duty to conserve biodiversity under the Natural Environment and Rural Communities Act 2006 and consider the impact of their decisions under the Crime and Disorder Act 1998 Section 17.

Councillors will review their decisions when required, with these acts in mind, and they will be minuted accordingly. For more details see our "Biodiversity Duty" and Crime and Disorder" policy which will appear on our website www.chiseldon-pc.gov.uk as soon as possible.