

CHISELDON PARISH COUNCIL



You are summoned to the September 2024 PARISH COUNCIL MEETING.

AGENDA

on Monday 9th September 2024 at 7.30pm at Recreation Hall, off Norris Close, Chiseldon.

Public recess - *to receive questions and comments from the public on Council related matters. Members of the public are allowed to address the Chairman for 3 minutes. No decisions will be taken at this meeting. Discussion will only take place when a subject raised is within an agenda item. Maximum 10 minutes*

1. List attendances and vote on approval of apologies for absence

(Absences without apologies to be noted separately)

2. To vote on co-option of a total of 4 candidates for Parish Cllr. (if any candidates are in attendance). Anthony Howlett and Matthew Hinton have submitted their applications for this meeting. [See additional information](#)

3. Vote on any declarations of interests - and vote on any dispensations requested.

4. Approval of minutes – Full Council meeting 12th August 2024.

5. Action Points from last meeting.

6. Community safety, including Police report.

7. Ward Cllr reports.

8. Discussion and vote if required on any matter relating to the Transition of Services from Swindon Borough Council to Chiseldon PC. [See additional information.](#)

9. Approval of policies: None for this meeting.

10. PLANNING. Create a list of where the council would like future S106 funds to be used around the Parish. [See additional information.](#)

11. PLANNING. Discussion & vote on any additional planning applications received from Swindon Borough Council where a time extension is not approved to hear the item at the next planning meeting. Published on the councils Facebook page and on the councils website.

12. Annual review of Handyman's hourly rate. [See additional information.](#)

13. Review and vote on approving a walking map quote. [See additional information.](#)

14. FINANCE. Review and approve an insurance quote for insurance renewal for the council. See [additional information](#).

15. FINANCE. Approval of Bank Reconciliations from May and June. (as required in Financial Regulations) See [additional information](#)

16. COMMITTEE REPORTS: Brief reports only please due to time constraints.

Finance – Review & approval of July 2024 finance figures-loaded onto MS Teams in "Teams/Chiseldon Parish Council/Files" Sept 24 finance figures to date loaded into MS Teams for information.

Finance report – Cllr Kearsey

EGPA report from Cllr Sunners who chaired the June meeting.

Planning, Highways and Transport report – Cllr Jefferies

Risk Assessment report from Clerk. See [additional information](#)

Correspondence feedback for Cllrs – if available, loaded onto MS Teams.

17. Items for next agenda. (Cannot be discussed and/or voted on at this meeting)

The next Full Council meeting will be on **Monday 14th October 2024 7.30pm.** The Recreation Hall, Off Norris Close, Chiseldon.

Contact details Mrs Clair Wilkinson, Clerk.

clerk@chiseldon-pc.gov.uk Tel 01793 740744

Signed by Clerk: C Wilkinson. Dated:02.09.2024

Clair Wilkinson

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Legislation to allow the council to vote and/or act:

Item 12. Handyman. Would be a variety of legal powers – depending on the task provided – hedge cutting, litter picking, building maintenance etc.

Item 13. Map LGA 1972 s.144 or LGPIHA 2007 s.77 / PC(PTPW-B)(PC) Order SI 2008/3095

Item 14. Insurance LGA 1972 s.111

The public should request a copy of additional materials for agenda items, directly to the clerk at clerk@chiseldon-pc.gov.uk. This does not include items marked as confidential.

Chiseldon Parish Council under law, has a duty to conserve biodiversity under the Natural Environment and Rural Communities Act 2006 and consider the impact of their decisions under the Crime and Disorder Act 1998 Section 17.

Councillors will review their decisions when required, with these acts in mind, and they will be minuted accordingly. For more details see our "Biodiversity Duty" and Crime and Disorder" policy which will appear on our website www.chiseldon-pc.gov.uk as soon as possible.