

# CHISELDON PARISH COUNCIL



## MINUTES of the PARISH COUNCIL STRATEGY MEETING

held on Thursday 14<sup>th</sup> October 2021 at 7.30pm  
via MS Teams.

**Present:** Cllrs Matt Harris (Council Chairman & Finance committee Chairman), Justine Randall (Council Vice Chairman & Rec ground improvement committee Chairman) Andy Rogers (EGPA committee Chairman), Ian Kearsy (Planning committee Chairman) and Mrs Clair Wilkinson (Clerk)

*The purpose of a Strategy meeting is to refer actions to other Committees or Full Council.*

**Absence without apologies:** Cllr Jefferies and Cllr Duke

**Public recess:** No public

**21/01. Declarations of interests.** None

**21/02** Review minutes from 4<sup>th</sup> March 2021. No changes.

**The minutes were proposed as accurate by all Cllrs.**

### 21/03 Action Points

|                                |              |   |
|--------------------------------|--------------|---|
| <b>Clerk</b>                   | <b>19/03</b> | <i>Next SID location at New Road and Draycot Foliat WITH PLANNING COMMITTEE. DONE</i>   |
|                                | <b>19/03</b> | <i>Clerk to talk to SBC to get parking improvements for Windmill Piece started. WITH PLANNING COMMITTEE ONGOING, new quotes being sought.</i> |
| <b>Clerk and Admin Officer</b> | <b>19/03</b> | <i>Assist with guidance on how we create an emailed newsletter – for our website team to use. ONGOING – but have made progress</i>            |
| <b>Clerk</b>                   | <b>20/05</b> | <i>Include on next Full Council agenda the creation of a Rec Hall committee DONE</i>  |
| <b>Clerk</b>                   | <b>20/05</b> | <i>Add to EGPA agenda the mental health of children and young people and how the PC can help DONE</i>   |
| <b>Cllr Rogers</b>             | <b>20/05</b> | <i>Cllr Rogers to send her investigations into youth provisions to Cllr Rawlings DONE</i>   |
| <b>Clerk</b>                   | <b>20/05</b> | <i>Ask Ward Cllr Jefferies to follow up layby parking &amp; if we can include Ward Cllr Sumner in this conversation? ONGOING</i>              |
| <b>Clerk</b>                   | <b>20/06</b> | <i>Add item agenda to Planning Committee for NHP DONE</i>   |
| <b>Clerk</b>                   | <b>20/06</b> | <i>Get further NHP Consultant quotes DONE</i>   |

### 21/04 CURRENT STATE PROJECTS

#### How the Bio-diversity and Crime Prevention Policies can be introduced into Committee decisions.

- Committee Chairman to make sure Cllrs are aware of the policies when making decisions
- A check list is needed for Planning decisions – quality of build and heating options etc
- Pre-populated checklist for determining planning applications – to be compared against planning considerations.
- Could also send this list to applicants to increase awareness of what CPC will be looking for Cllr Kearsy to start of this project and bring it to a Planning Committee meeting for discussion and vote.

#### Available Youth Provision in the Parish and any gaps.

- Clerk to draw up a list of current provisions – to help the PC see what is on offer.
- Strategy meeting 14.10.2021. Chairman's Signature.....

- Clerk to contact Cllr Barnes about this project as Cllr Barnes showed an interest.
- Monitor the progress SBC make with their new youth offering to see if it can benefit the parish.
- To report back to EGPA committee for consideration of the way forward.

### **Emailed Newsletters**

- Look at Mail Chimp again as handles data protection and GDPR.
- Talk to Kevin at Sanders in more detail about what we can do.
- Arrange a site visit with Kevin for early 2022 to go over the website in general

### **21/05 SHORT – MEDIUM TERM PLANS**

#### **Joined up parish road safety/transport plan**

- Cllr Jefferies is working with Suzanne Coles at SBC in regards to removing the Build Out. CPC cost but SBC to make the decision
- CPC didn't vote in favour of the proposed petition to make SBC consider 20mph zones.
- Weight limits – the issue with these is that they don't apply to access. Every HGV going through the parish is using the roads as access.
- Can we consider raised junctions – costs could be prohibitive.
- Should there be more contact with SBC Highways on these matters as they are the highway authority and not CPC.
- CPC cannot do any work without approval as they are not the highway authority.
- CPC are limited on funds to provide solutions. Would need to raise precept or reduce reserves which would in time lead to the precept being raised.
- Create a map of the parish noting all traffic issues. Present to Planning Committee and ask Cllr Jefferies to be involved in how we can present this to SBC Highways.
- Will show CPC are aware of all the issues faced
- SBC will not act on New Road for example until the Earthline appeal is complete
- Ask other PC's how they dealt with traffic issues locally.

#### **Forecast national costs leasing to increased precept**

- The PC are aware of these issues but there are no simple solutions
- The addition of new homes at Burderop Park will increase the tax base possibly allowing a small precept raise in future years which will not affect residents due to the tax base being higher.

#### **Burderop Park Welcome letter.**

- A good idea to welcome residents to this new larger development. (The first in the area for many years)
- Can leave copies in the sales office for all residents and ask Handyman to also deliver door to door once complete.
- Admin Officer to co-ordinate as they created the last newsletter.
- Bring back to Planning Committee for approval.

### **21/06 LONG TERM PLANS**

The committee felt that there were enough opportunities for the PC within the immediate and short/medium term plans. The council is at its most productive level since records began.

#### **20/07 Items for next agenda.** None

There is no confirmed next meeting date.

Meeting closed 20.45

***All Actions to be completed by the next Strategy meeting unless otherwise specified.***

|  |              |   |
|--|--------------|---|
| <b>Clerk &amp; Ward<br/>Cllr Jefferies</b> | <b>19/03</b> | <i>Clerk to talk to SBC to get parking improvements for Windmill Piece started.<br/>WITH PLANNING COMMITTEE</i>   |
| <b>Clerk and<br/>Admin Officer</b>         | <b>19/03</b> | <i>Assist with guidance on how we create an emailed newsletter – for our website team to use.</i>   |
| <b>Clerk</b>                               | <b>20/05</b> | <i>Ask Ward Cllr Jefferies to follow up layby parking &amp; if we can include Ward Cllr Sumner in this conversation?</i>  |
| <b>Cllr Kearsley</b>                       | <b>21/04</b> | <i>Start on project to provide planning committee with more guidance on replying to planning applications. A check list of what elements to look at, and a pre-populated checklist of the major planning considerations that applications should be reviewed against.</i> |
| <b>Clerk</b>                               | <b>21/04</b> | <i>Draw up a list of current Youth Provisions in the Parish.</i>  |
| <b>Clerk</b>                               | <b>21/04</b> | <i>Catch up with Cllr Barnes on Youth Provisions</i>  |
| <b>Clerk</b>                               | <b>21/04</b> | <i>Add to future EGPA committee to consider Youth Provision in the parish moving forward</i>  |
| <b>Clerk</b>                               | <b>21/04</b> | <i>Review Mail Chimp and talk to Kevin at Sanders about maildrop/news updates</i>   |
| <b>Clerk</b>                               | <b>21/04</b> | <i>Arrange an office visit with Sanders to get update on website – with Cllr Harris</i>   |
| <b>Clerk and Cllrs</b>                     | <b>21/05</b> | <i>Create a map of traffic issues within the Parish. Present to future planning committee and ask Cllr Jefferies for help with presenting to SBC Highways</i>   |
| <b>Clerk</b>                               | <b>21/05</b> | <i>Ask other Parishes how they deal with their traffic issues</i>   |
| <b>Nina – Admin</b>                        | <b>21/05</b> | <i>Create a Burderop Park news/welcome letter. Take spec to planning committee first for approval.</i>  |