

# *CHISELDON PARISH COUNCIL*

## MINUTES of the PARISH COUNCIL STRATEGY MEETING

**held on Thursday **14th October 2021** at 7.30pm**

**via MS Teams.**

**Present:** Cllrs Matt Harris (Council Chairman & Finance committee Chairman), Justine Randall (Council Vice Chairman & Rec ground improvement committee Chairman) Andy Rogers (EGPA committee Chairman), Ian Kearsey (Planning committee Chairman) and Mrs Clair Wilkinson (Clerk)

*The purpose of a Strategy meeting is to refer actions to other Committees or Full Council.*

**Absence without apologies:** Cllr Jefferies and Cllr Duke

****Public recess**: No public**

****21/01. Declarations of interests.** None**

****21/02**  Review minutes from 4th March 2021. No changes.**

**The minutes were proposed as accurate by all Cllrs.**

**21/03 Action Points**

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| ***Clerk*** | **19/03** | *Next SID location at New Road and Draycot Foliat WITH PLANNING COMMITTEE. DONE* |
|  | **19/03** | *Clerk to talk to SBC to get parking improvements for Windmill Piece started. WITH PLANNING COMMITTEE ONGOING, new quotes being sought.* |
| ***Clerk and Admin Officer*** | **19/03** | *Assist with guidance on how we create an emailed newsletter – for our website team to use. ONGOING – but have made progress*  |
| ***Clerk*** | **20/05** | *Include on next Full Council agenda the creation of a Rec Hall committee DONE* |
| ***Clerk*** | **20/05** | *Add to EGPA agenda the mental health of children and young people and how the PC can help DONE* |
| ***Cllr Rogers*** | **20/05** | *Cllr Rogers to send her investigations into youth provisions to Cllr Rawlings DONE* |
| ***Clerk*** | **20/05** | *Ask Ward Cllr Jefferies to follow up layby parking & if we can include Ward Cllr Sumner in this conversation? ONGOING* |
| ***Clerk*** | **20/06** | *Add item agenda to Planning Committee for NHP DONE* |
| ***Clerk*** | **20/06** | *Get further NHP Consultant quotes DONE* |

****21/04 CURRENT STATE PROJECTS****

****How the Bio-diversity and Crime Prevention Policies can be introduced into Committee decisions.****

* Committee Chairman to make sure Cllrs are aware of the policies when making decisions
* A check list is needed for Planning decisions – quality of build and heating options etc
* Pre-populated checklist for determining planning applications – to be compared against planning considerations.
* Could also send this list to applicants to increase awareness of what CPC will be looking for

Cllr Kearsey to start of this project and bring it to a Planning Committee meeting for discussion and vote.

**Available Youth Provision in the Parish and any gaps.**

* Clerk to draw up a list of current provisions – to help the PC see what is on offer.
* Clerk to contact Cllr Barnes about this project as Cllr Barnes showed an interest.
* Monitor the progress SBC make with their new youth offering to see if it can benefit the parish.
* To report back to EGPA committee for consideration of the way forward.

**Emailed Newsletters**

* Look at Mail Chimp again as handles data protection and GDPR.
* Talk to Kevin at Sanders in more detail about what we can do.
* Arrange a site visit with Kevin for early 2022 to go over the website in general

**21/05 SHORT – MEDIUM TERM PLANS**

**Joined up parish road safety/transport plan**

* Cllr Jefferies is working with Suzanne Coles at SBC in regards to removing the Build Out. CPC cost but SBC to make the decision
* CPC didn’t vote in favour of the proposed petition to make SBC consider 20mph zones.
* Weight limits – the issue with these is that they don’t apply to access. Every HGV going through the parish is using the roads as access.
* Can we consider raised junctions – costs could be prohibitive.
* Should there be more contact with SBC Highways on these matters as they are the highway authority and not CPC.
* CPC cannot do any work without approval as they are not the highway authority.
* CPC are limited on funds to provide solutions. Would need to raise precept or reduce reserves which would in time lead to the precept being raised.
* Create a map of the parish noting all traffic issues. Present to Planning Committee and ask Cllr Jefferies to be involved in how we can present this to SBC Highways.
* Will show CPC are aware of all the issues faced
* SBC will not act on New Road for example until the Earthline appeal is complete
* Ask other PC’s how they dealt with traffic issues locally.

**Forecast national costs leasing to increased precept**

* The PC are aware of these issues but there are no simple solutions
* The addition of new homes at Burderop Park will increase the tax base possibly allowing a small precept raise in future years which will not affect residents due to the tax base being higher.

**Burderop Park Welcome letter.**

* A good idea to welcome residents to this new larger development. (The first in the area for many years)
* Can leave copies in the sales office for all residents and ask Handyman to also deliver door to door once complete.
* Admin Officer to co-ordinate as they created the last newsletter.
* Bring back to Planning Committee for approval.

**21/06 LONG TERM PLANS**

The committee felt that there were enough opportunities for the PC within the immediate and short/medium term plans. The council is at its most productive level since records began.

**20/07 Items for next agenda.** None

There is no confirmed next meeting date.

Meeting closed 20.45

***All Actions to be completed by the next Strategy meeting unless otherwise specified.***

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| ***Clerk & Ward Cllr Jefferies*** | **19/03** | *Clerk to talk to SBC to get parking improvements for Windmill Piece started. WITH PLANNING COMMITTEE* |
| ***Clerk and Admin Officer*** | **19/03** | *Assist with guidance on how we create an emailed newsletter – for our website team to use.* |
| ***Clerk*** | **20/05** | *Ask Ward Cllr Jefferies to follow up layby parking & if we can include Ward Cllr Sumner in this conversation?* |
| ***Cllr Kearsey*** | **21/04** | *Start on project to provide planning committee with more guidance on replying to planning applications. A check list of what elements to look at, and a pre-populated checklist of the major planning considerations that applications should be reviewed against.* |
| ***Clerk*** | **21/04** | *Draw up a list of current Youth Provisions in the Parish.* |
| ***Clerk*** | **21/04** | *Catch up with Cllr Barnes on Youth Provisions* |
| ***Clerk*** | **21/04** | *Add to future EGPA committee to consider Youth Provision in the parish moving forward* |
| ***Clerk*** | **21/04** | *Review Mail Chimp and talk to Kevin at Sanders about maildrop/news updates* |
| ***Clerk*** | **21/04** | *Arrange an office visit with Sanders to get update on website – with Cllr Harris*  |
| ***Clerk and Cllrs*** | **21/05** | *Create a map of traffic issues within the Parish. Present to future planning committee and ask Cllr Jefferies for help with presenting to SBC Highways* |
| ***Clerk*** | **21/05** | *Ask other Parishes how they deal with their traffic issues* |
| ***Nina – Admin*** | **21/05** | *Create a Burderop Park news/welcome letter. Take spec to planning committee first for approval.* |